



Bachelor of Banking and Finance in Green and Sustainable Finance Honours

PROSPECTUS 2025

PROUDLY TOOK OVER BY ACADEMY OF BANKING NAMIBIA



**PLEASE BE INFORMED THAT NAMIBIA INSTITUTE OF BANKERS HAS
BEEN TAKEN OVER BY ACADEMY OF BANKING NAMIBIA AS FROM
2020 ACADEMIC YEAR**

**ALL QUALIFICATIONS ARE ACCREDITED BY THE
NAMIBIA QUALIFICATIONS AUTHORITY
(NQA)**

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BACKGROUND OF THE ACADEMY OF BANKING NAMIBIA

Banking education is vital in ensuring effectiveness, professionalism and upgrading of skills, which all add to the advancement of the industry in general. Because banking is probably one of the most dominant phenomena in recent economic memory, and a critical service in today's world, it is important that those who provide such service are well trained and equipped with the latest skills to do so.

Changes in the banking environment make it necessary for banking staff to equip themselves with banking skills and knowledge in the financial sector. The ABN qualifications are intended to empower students to acquire knowledge, skills, attitudes and values required to operate responsibly in the banking and financial services sector.

The Institute continuously organize various types of quality training programs for professional practice and latest development of the industry. It aims to advance the banking and financial practitioners the knowledge, as well as to gain competitive edge. Depending on the coverage and depth of the topic, from technical briefing and updates to comprehensive studies, these courses are usually of practical nature and are designed to equip members with the skills and knowledge that are required for specific job areas.

ABN has been offering quality programs and industry events for its members to increase their professional capabilities. Industry events provide a perfect platform for bank members to broaden their business networks and opportunities. ABN is aiming to explore the various challenges and opportunities in the banking and financial services industry.

VISION STATEMENT

To become a centre of excellence for banking education in Namibia. Our vision reflects our values: integrity, service, excellence and teamwork.

MISSION STATEMENT

To provide professional and conducive learning environment to our students.

CORE VALUES

Our values influence our behaviour and give purpose to our lives. We seek to ensure that all students are able to develop the following core-shared values:

Integrity

Service

Excellence

Teamwork

OBJECTIVES OF THE ACADEMY

1. To create equal opportunities for students admission to academic programmes to acquire a knowledge on the theory and practice of banking education;
2. To promote, drive and facilitate innovation technology development and transfer;
3. Restructure developments to improve Institutional Efficiency and Sustainability
4. Build a network of international collaborations and partnerships that will enable our brand to be globally recognized and to place an international dimension at the heart of our staff and student community.

BOARD OF DIRECTORS

The Board of Directors is the highest governing authority of the Academy, guided by the Constitution of the Academy. The role of the Board of Directors is to set the medium to long-term direction of the Institute.

The Board appoints the CEO of the Academy who performs the Secretariat function of the Board. The day-to-day management of the Academy is vested in the Chief Executive Officer (CEO), who is accountable for all administrative affairs of the Academy. The board comprises of Senior Managers of the participating banks, and the Chief Executive Officer of the Academy.

BOARD MEMBERS:

Dr Ester Kali	Letshego Bank of Namibia (Chairperson)
Mr. Hilmar Blom	Bank Windhoek
Ms Anastasia Williams	First National Bank
Ms Etuna M. Ashipala	Academy of Banking Namibia
Mr Abniel Ashipala	Agribank

STUDENTS REPRESENTATIVE COUNCIL (SRC)

The ABN acknowledges the importance of an elected body to represent all its registered students, including those who do not attend tutoring sessions in Windhoek. Seven members, including the SRC President, are elected to the body annually. The SRC President attends Council meetings as an observer.

Melkisedek N. Kanime	President
Vehandrea Swartz	Vice-President
Jenilee J. Basson	Secretary General
Gervasius S. Mandevhu	Secretary for finance
Marilyn P. Mhanda	Secretary for Academic Affairs
Ginuwine B. Ndjekela	Secretary for Information and Publicity
Sonja Twalibangi Uris	Secretary for sports, culture and recreation

Bachelor of Banking and Finance in Green and Sustainable Finance Honours

Program is divided into 2 semesters consisting of 7 modules.

Bachelor of Banking and Finance in Green and Sustainable Finance Honours		
Semester 1		
1	Banking Regulation and Compliance	BRAC 4000
2	Digital Banking and Green FinTech	DBGF 4000
3	Responsible Banking and Ethical Investment	RBEI 4000
4	Research Methodology	SRMN 4000
Semester 2		
5	Leadership and Corporate Finance	LACF 4000
6	Credit Risk Management and Analysis	CRMA 4000
7	Research and Innovation Project	RIPN 4000

All modules are compulsory.

1. Description of the programme/qualification

a. Programme Purpose

The purpose of this qualification is to equip students with the knowledge and skills required to navigate the rapidly evolving landscape of the banking and financial industry, leveraging technological advancement and innovation. The program is aiming at producing graduates that will be able to carry out independent banking and financial research to produce informative reports for effective and efficient decision making in both the private and public sector. The programme also aiming at equip graduates with a broad and comprehensive understanding of various core area in sustainable finance perspective with the focus on responsible banking ,while supporting ethical and good governance issues within of Financial markets.

This qualification will be awarded to graduates with 163 **credits as per the curriculum** framework.

Module Code	Course	Overarching Learning Outcome	Level	Credits
BRAC 4000	Banking Regulation and Compliance	<ul style="list-style-type: none"> Apply and adhere to the banking laws, and regulations and supervise banking and financial transactions and activities in their organisations. 	8	26
DBGF 4000	Digital Banking and Green FinTech	<ul style="list-style-type: none"> Apply and leverage digital banking and green FinTech knowledge and skills to improve efficiency and financial prudence in the organisations. 	8	28
RBEI 4000	Responsible Banking and Ethical investment	<ul style="list-style-type: none"> Apply responsible ethical principles and morals in the delivery of service in their organisations. 	8	26
ACF 4000	Leadership and Corporate Finance	<ul style="list-style-type: none"> Apply leadership and corporate finance knowledge and skills to improve the financial performance of an organisation. 	8	26
CRMA 4000	Credit Risk Management and Analysis	<ul style="list-style-type: none"> Apply relevant competencies, knowledge and skills of the underlying principles, systems and techniques of credit management with the aim to also contribute to their further studies in Sustainable Green financing within the banking and financial sector. 	8	14
SRMN 4000	Research Methodology	<ul style="list-style-type: none"> Apply leadership and corporate finance knowledge and skills to improve the financial performance of an organisation. 	8	13

RIPN 4000	Research and Innovation Project	<ul style="list-style-type: none"> Apply and conduct independent research to inform their banking and financial decisions for accountability and transparency in both the private and public sector. 	8	30
Total Credits				163

NB: 30 Credits = Year Module
 28 Credits= Full module with practical
 14 Credits= Half module with practical
 26 Credits= Half module with no practical
 13 Credits = Half Modules with no practical

Elective (if any) NONE

2. Admission Criteria

To be eligible for admission into the Bachelor of Banking and Finance in Green and Sustainable Finance Honours program, applicants must have any of the following:

- A Diploma in Banking, Finance and Credit NQF (Level 7) from the Academy of Banking Namibia (ABN);
- Or
- Any Diploma or bachelor's degree in Banking and Finance or equivalent from a recognized institution of higher learning at Level 7

3. Articulation arrangements

Students can articulate into the Master of Banking and Finance in Green and Sustainable Finance Honours programs at The Academy of Banking Namibia (ABN) or any other related area of Banking and Finance at NQF level 9 at other colleges and universities.

4. Career opportunities

Following are career opportunities for students with the Bachelor of Banking and Finance in Green and Sustainable Finance Honours Degree:

- Bankers
- Financial Analysts
- Pension Fund Managers
- Treasury and Investment Managers
- Credit Risk Analysts
- Risk Managers, Bank Tellers
- Portfolio Managers
- Investment Bankers
- Finance Directors or Managers
- Bank Analysts
- Treasury Managers
- Bank Assets / Liabilities Managers
- Bank Investment Analysts

- Bank Managers
- Bank Risk Managers and Auditors

5. Offering Type

In compliance with ABN rules and regulations, we will offer this program in full-time, part-time, and blended distance modes through flexible delivery systems and digital technologies.

6. Credit recognition and transfer arrangements

Credit is the value assigned for the recognition of equivalence in content-acquired learning outcomes between different types of learning and/or qualifications. Credit reduces the amount of learning required to achieve a qualification and can be achieved through credit transfer, articulation, recognition of prior learning, or advanced standing.

A transfer may be given to a student who has passed a relevant module or course at a recognized institution registered with the National Qualification Framework in the country of origin. **Credit recognition is limited to 50% of the pursued studies.**

You cannot transfer credits from an unaccredited institution unless they are equivalent to courses offered for a degree.

APPLICATION AND REGISTRATION

- Complete application form, download from www.abnamibia.com or obtain a copy from the ABN Office.

Deposit N\$200 (non-refundable) in

Name of Account Holder: Academy of Banking Namibia CC

Account No: 60004387928

Bank: Standard Bank

Branch: Ausspannatz

Branch code: 082672

Type of Account: Business Current Account. (Please use your **ID number or Student number /Student name** as a reference)

Submit proof of payment with the completed and signed application form to info@abnnamibia.com.
Due date for JANUARY 2025 Intake applications is 29 January 2024.

- Once the application has been approved, you will be advised of the amount to be deposited in ABN bank accounts.
- New students should report at ABN offices with their acceptance letter and proof of payment for registration and receive study materials and student identification card.

2025 FEES

	Per semester	Per Year
Year	N\$ 13 500.00	N\$ 27 000.00

Module Fees

- modules **N\$ 3 025**
- Research and Innovation Project **N\$ 6 050**

Other fees

- Application fee – New students only **N\$ 200**
- Administration fee – per semester **N\$ 900**
- Online Library fee (*per semester*) **N\$ 500**
- Registration to repeat a failed module **N\$ 3025**
- Late registration fee **N\$ 500**
- Exemption fee per module **N\$ 450**
- Remarking of examination script **N\$ 450**
- Supplementary examination fee per module **N\$ 550**

Approved loan holders

- Registration fee – per semester **N\$ 400**

Prices include study materials and are subject to annual increase.

Termination of Studies

- a. If a student wishes to terminate a course of study or cancel module(s), the Institutional Administrator must be notified in writing on the prescribed form. The date on which such written notification is received on the prescribed form will be deemed as the official date for the cancellation of the module(s) and/or study

course. (For financial obligations arising from cancellations refer to the Student Fees.)

- b. If it becomes clear that a student follows a study programme and/or a module for which s/he does not qualify, the student's participation in such a study programme and/or module will be terminated with immediate effect and all the modules passed will be declared null and void.
- c. Notwithstanding the above, if it becomes clear that a student has altered and/or forged his/her advice of results and/or admission certificate, the student's participation in a study programme will be terminated with immediate effect and all the modules passed will be declared null and void.
- d. Application, Registration and Administration fees are non-refundable under all circumstances.
- e. Course fees minus costs of study material is refundable should the student cancel studies within the first three weeks of the Semester and the Student card is returned.

PAYMENT TERMS

To assist students to pay the semester fees the ABN accepts the following terms of payment:

At registration for the first semester of 5 modules:	N\$6 000
By 31 March 2025	N\$3 750
By 30 April 2025	N\$3 750
July registration for the second semester of 5 modules:	N\$6 000
By 31 August 2025	N\$3 750
By 30 September 2025	N\$3 750

Arears:

- Students with outstanding debt will not be allowed to register for new phase/ semester.
- No books will be issued until registration amount has been paid unless funding institution's approval is provided.
- No assignment marks, examination results or awards will be released to students with outstanding fee

The banking details of Academy of Banking is as follows:

Name of Account Holder: Academy of Banking Namibia CC
Account No: 60004387928
Bank: Standard Bank
Branch: Ausspannplatz Brach code: 082672
Type of Account: Business Current
Account.

(Please use your Student number as a reference).

Proof of payment: Please enter the Student Number as reference when making a payment. Present proof of payment, stamped by the bank at registration. Student are cautioned to keep the original copy of the proof of payment for record purposes until completion of studies at ABN.

TERMS & CONDITIONS

Duration of studies

The normal duration of the program is 1 years and a maximum of 2 years.

Mode of Delivery

Distance learning, i.e. a study guide, tutoring plus compulsory assignments. Vacation School in Windhoek for each semester and students from centres outside Windhoek are encouraged to make use of this opportunity.

Tutoring sessions

Face-to-face day and evening tutoring sessions are conducted in Windhoek. Timetable is available on the portal.

Assessment

- Assessment of each module shall be based on Continuous Assessment (CA) and Formal Assessment (FA) methods.
- CA will consist of two pieces of assessment during a semester.
- FA will be through a three-hour examination per module at the end of each semester.
- Final mark is made up of CA (40%) and FA (60%).
- Minimum of 40% in CA is required to qualify for examination.

Examinations

- Examinations are written in May and October each year. A sub-minimum mark of 40% is required to pass the examinations in each module.
- Students need to obtain an overall mark of 50% in order to pass a module.

Plagiarism

- Intellectual dishonesty is theft and considered to be a criminal act.
- This is committed when a student copy or steal another's work without permission or acknowledgment of the source.
- Also, when students knowingly share work with others to be submitted as their own. Both students, sharing and submitting are guilty of plagiarism.
- Students sign an undertaking that they will refrain from plagiarism. Any act of plagiarism is subject to disciplinary measures as outlined in the Plagiarism policy of the ABN.

Examination Venues

Windhoek; Otjiwarongo;Walvis Bay; Ongwediva; Rundu;Oranjemund; Karasburg and Mariental.

Supplementary Examination

A student who obtains an average mark of between 40% and 49% in a module qualifies for supplementary examination.

Any student who fails to attend/ write an examination may apply to write a supplementary examination by providing acceptable reasons, with supporting documents to the Examination Officer of ABN, within 3 days after the said examination was written.

Certification and Awards

1. Requirements for Qualification Award

Candidates with a minimum of 163 credits and who have fulfilled the program's mandatory requirements will receive the Bachelor of Banking and Finance in Green and Sustainable Finance Honours.

Student are encouraged to have access to a computer and the internet for purposes of his/ her studies.

ACADEMIC CALENDER FOR 2025

SEMSTER 1	
Application form closing date 29 January	
Registration and Distribution of Books: 09h00 to 17h00 Registration Late Registration	week days from 13 Jan -13 Feb 14 – 21 Feb
Closing date of the late for late applications	31 January
Start of Day and Evening Tutorial sessions	24 February
Student Induction and introduction of SRC members	07 March
Public Holiday - Independence Day	21 March
Due Date for first assignments	27 March
Public Holiday – Good Friday	18 April
Public Holiday – Easter Monday	21 April
Due Date for second assignment	26 April
Workers day	01 May
Public Holiday – Cassinga day	04 May
Public Holiday – Cassinga day Remembrance	05 May
Release of Assignment Marks	15 May
Vacation School	2-17May
Public Holiday – Africa day	25 May
Genocide Day	28 May
Ascension Day	29 May
Release of Examination Marks	16 June
Supplementary examination starts	21 June
Semester End	

SEMESTER 2

Registration and Distribution of Books: week days from 09h00 to 17h00	
Registrations	04-22 July
Late registrations	24 to 28 July
Start of Day and Evening Tutorial Classes	01 August
Due Date for August first	23 August
Application form for 2025	29 August
Mid-term Break	09-13 September
Due Date for second Assignments	26 September
Release of Assignment Mark	11 October
Vacation School	14 Oct-18 Oct
Examinations	23 October
Supplementary Examinations	12 November
Release of Examination Marks	22 November
Closing of ABN Office for the holiday	12 December
Semester End	

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